

**Wilmot Historical Society
Board Meeting – Feb. 2, 2010**

The WHS Board met on Tuesday, Feb 2, at 9:30 at the library with Marc Davis, Nola Aldrich, Julie Morse and Janet Howe present. Minutes of the January 5 meeting were approved as submitted.

Treasurer reported that she has renewed the 6-month CD, having taken into consideration advice she had received from two CPAs. This action provides some flexibility as changes occur in our economy.

Marc has submitted the report for the Town Report

Planning for Feb. 28 program

Advertising:

- Janet will submit two ¼ page ads to the Shopper by Feb. 10. The ads will include the wording “sponsored by the NH Humanities Council”. Copy of ad draft will be sent to Board for editing.
- Marc will produce and distribute posters from final ad copy.
- Lindy is contacting other media.

Announcements of meeting:

- Janet will mail poster to out-of-town members with member forms for those who haven't renewed.
- Up-to-date member list will be requested from Kate McKibbin.
- Lindy is sending email announcements

Set-up

- Marc will check with Rosanna regarding Allan Koop's request for a computer.
- WE'LL GATHER AT 2 to set up the library.
- Member forms will be available (Janet)

Food

- Every Board member will be asked to provide a goodie. Julie and Nola offered a sweet. Janet will do a cheese/cracker/fruit platter.
- Janet will buy 2 ciders, one water, and do tablecloth/decoration as necessary.

Agenda

- It was suggested that Marc use the 15-20 minutes or so of the information session to explain the procedure regarding preservation of our archives (see next item).
- He would also like to plant the seed for increasing our membership dues to cover some of the expected cost of equipment.
- Ask for ideas about a May program.

Historical records/preservation

Marc reported on his and Mary Fanelli's visit to the New London Hist. Society. They use Past Perfect software and described the process for documenting materials. It involves photographing the item from several different angles and recording information known about the item on the computer program. This means we'll have to buy a digital camera unless our camcorder has that capability. Marc suggested the following steps:

1. return to NLHS and have several of us try doing the process to see how it works
2. visit our room and create a check-list of categories for files (i.e., clothing, documents, maps, Mack Campbell collection, etc.)
3. determine what equipment to purchase.

Marc suggested this will have to be done carefully and, ultimately, will take a lot of time.

Town Hall curtain

Marc is going to work with Rosanna on applying for a \$10,000 "Moose" grant which is available for these sorts of projects. The application has to be submitted by March, and the project has to be completed within two years of approval date.

Fund-raising activities will be discussed another time.

Action Items not already covered:

Janet has talked with Linda about SKIT, and the WHS is "on their list".

Lindy will work on oral history items when she returns. There is a continuing problem with people being able to view the CD of Fred's program.

BE THINKING ABOUT OUR MAY PROGRAM.

Dates for next several meetings were determined: It was decided to stick to the second Tuesday of the month - April 13, May 11, June 8 – 9:30 at the Library. Please mark your calendars.

Meeting adjourned at 11 a.m.

Respectfully submitted,
Janet Howe, Secretary

NEXT MEETING – APRIL 13 – 9:30 at the LIBRARY